

## Absence from school

School is open for children on 190 days each year.

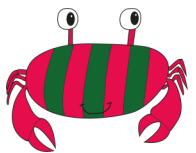
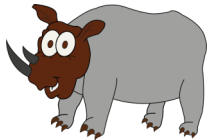
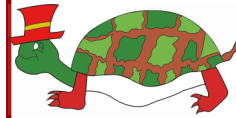
The LEA target for attendance is at least 95%.

Children should not be taken on holiday during term time. If you are requesting time off for your child, you must ask for and obtain the head teacher's written permission. There is a form to fill in which you can get from the school office.

### This is very important.

If your child is absent too often, you may be visited by the Educational Welfare Officer and possibly fined £60 for each parent.

# Welcome to



A happy learning community  
where we grow together.

## About our school

Our school address is -

Highfields Primary School

Pluto Close

Leicester

LE2 0UU

Telephone: 0116 2531382

The head teacher's name are Mr Rowe and Mrs Ridgewell.

Miss Bholat, Mrs Bailey and Mr Nimmo work in the school office. Please ring them before 9 a.m if your child is ill and going to be absent from school.

Your child's teacher is

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## What will your child need?

Your child will need to have a PE kit in school.

They will have PE on a \_\_\_\_\_  
We will provide a t-shirt in their house colour and children will also need grey or black shorts/jogging bottoms as well as suitable footwear (plimsolls or trainers).



You may also wish to buy a school bookbag to carry books, homework and letters in. These cost £3.60.

We also have school PE bags which you can buy for £2.00.

In year 4 pupils will also go swimming. This is part of the school curriculum and is not a choice. This costs £0.50p a week.

## Before and after school

We are able to offer limited spaces in our before school clubs. Please inquire if interested.

We offer various clubs after school for children in KS1 and KS2.

If your child wishes to take part in a club, you will receive a letter each term which needs to be returned to school promptly as spaces are limited.

We do try to ensure fairness, so if a space isn't allocated first time, we do try to make sure your child gets a space later in the year.



## School times

The school doors open at 8.30 a.m.  
There will be a morning task for children to work on in the classroom and toast will be provided to children who want it.

The doors close at 8.45 a.m. when our learning starts so please do not be late.

Lunchtime is from 12:00 – 1:00pm



School finishes at 3 p.m.  
We ask that you are on time to pick up your child please.

Children in KS1 must be collected by someone over the age of 16. Children in KS2 are able to go home alone, if that is what you wish.

## Who is there to support you?

In our school there are lots of people who are here to support your child with their learning as well as the class teacher.

Deputy head teacher - Mrs Singala  
- Mr Rowe

Foundation stage leader - Mrs Vanzaria  
Year 1/2 phase leader - Mrs Spencer  
Year 3/4 phase leader - Mrs Bolina  
Year 5/6 phase leader - Mrs Parker  
SENCo - Mrs Hubber and Mrs Bolina

We run many different intervention groups at our school to support any child who may need some extra support in different areas.

## Food in school

We give children fruit and milk each morning.



Fruit is free for all children.

Milk costs 20p a day (£1 a week)

You have the choice of school dinners, packed lunch or home dinners.

School dinners are free for all children in foundation stage and KS1.  
School dinners cost £11.50 a week. (£2.30 a day)

You may be entitled to free school meals.  
Please inquire if you think you may be.

