

Highfields Primary School Newsletter



16th February 2024

Half-term Holiday

School will close at 3pm today **Friday 16th February** for half-term holiday. We will reopen at **8.20am** on **Monday 26th February 2024**.

After School Clubs

The following clubs will continue for 2 weeks after half term:

Year 1 and Year 2 Multi Sports on **Tuesday**

Year 3/4/5 Badminton on **Wednesday**

Year 3 and 4 Football on **Thursday**.

There **will not** be any clubs running for the last two weeks before the Easter holiday.

Instead of letters, we will be trying something new by sending out a forms link on WEDUC for parents to complete for clubs in the Summer term.

Please complete the form as quickly as possible because the link will close when the allocated number of spaces have been filled.



Assemblies After Half term

Friday 1st March	Awards Assembly
Friday 8th March	World Book Day
Friday 15th March	Science Week
Friday 22nd March	Gold Awards Assembly

Attendance

Parents are responsible for ensuring their children attend school regularly. The Courts decided that this means ensuring children attend every session the school is open unless the school authorise the absence.

If you take your children out of school for holidays or trips away, the **leave will not be authorised** regardless of the amount of days.

If your child has unauthorised leave of absence you may either be issued with a Penalty Notice of £120 per parent per child (discounted to £60 if paid within 21 days), or, your case could be referred by the Local Authority directly to the Magistrates' Court.

ABSENCE FROM SCHOOL

Children are required to attend school for 190 days each year.

Attendance during one school year	Equals days absent	Which is approximately weeks absent	Which means this number of lessons missed
95%	9 Days	2 Weeks	40 Lessons
90%	19 Days	4 Weeks	80 Lessons
85%	29 Days	6 Weeks	120 Lessons
80%	38 Days	8 Weeks	160 Lessons
75%	48 Days	10 Weeks	200 Lessons
70%	57 Days	11.5 Weeks	230 Lessons
65%	67 Days	13.5 Weeks	270 Lessons

How does your child's attendance compare with this target?

Please remember that children who miss a lot of school achieve less.

Extended Leave

Where a parent advises a school that their child will be absent due to an extended leave of absence, and where the school does not agree to authorise that absence, we will inform the parent as follows;

- We are concerned about your child's planned absence from school and will contact the local authority for advice.
- The Local Authority has advised that where a parent is found guilty, or where the case is proven against the parent, that this is likely to result in a fine, and the parent receiving a criminal record. This is because parents have a legal duty to ensure their child attends the school where they are on roll regularly.

Important Information Request

If you have moved house, changed your email address, or home/mobile phone number, can you please let us know so we have the most up to date information for you. There were a few times last academic year where we could not get in contact with parents in emergencies due to wrong or old information. We also need at least two emergency contact numbers.